

**EXTRACT MINUTES OF THE STAKEHOLDER MEETING HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE,
ALONG KALENGWA ROAD, LUFWANYAMA ON 28TH SEPTEMBER 2023 STARTING AT 09:40 HOURS**

ATTENDANCE

Zollie Zimba	Councillor	Mibenge
Soul Kapepa	Councillor	Lufwanyama
Edward Kapandula	Councillor	Katembula
Chola Kabanda	Councillor	Mpindi
Angel Katiki	Councillor	Milopa
Lenox Kaseka	Councillor	Sokontwe
Chewe Kabanda	Councillor	Chilanga
Stephen Mukunina	Councillor	Kansonta
Moses Kazeka	Councillor	Chantete
Ernest Mushikita	Councillor	Mukumbo
Martin Mulambo	Councillor	Mitwe
Patson Sikwimba	Councillor	Kabundia
Nickson Lungebe	Councillor	Mwelushi
Derrick Choosa	Councillor	Bulaya
Lee Mukanzo	Councillor	Kansoka
Gilbert S Mukobola	Councillor	Chinemu
Fanta Mazamba	WDC Vice Chair	Lwabufubu
Grayis Kambobe	WDC Chairperson	Mibenge
Nachoomse Sitali	WDC Secretary	Lwabufubu
Jericho Siachambwa	WDC Chairman	Lwabufubu
Fabian Lunkoto	WDC Secretary	Kabundia
John Bayuweji	WDC Chairman	Luswishi
Issac Nguvulu	WDC Chairperson	Chinemu
Danny Katema	WDC Secretary	Chinemu
Max Mwachinga	WDC Secretary	Chinemu
Bernard Kunda	WDC Chair	Lufwanyama
Spider Mwape	WDC Secretary	Lufwanyama
Pezo Katombi	WDC Secretary	Luswishi
Loveness Mwendela	WDC Vice	Kabundia
Patrick Sampasa	WDC Chair	Kansoka
Mathews Ndonti	WDC Secretary	Kansoka
Charles Chisokone	WDC Chair	Bulaya
Danny Mwabula	WDC Chair	Chantete
Issaac Lofoyi	WDC Chairperson	Katembula
Kenson Chingembu	WDC Secretary	Katembula
Christopher Kayuni	WDC Secretary	Mibenge
Fred Chalo	WDC Chairperson	Lwabufubu
Phygelous Hamsele	WDC Secretary	Milopa
Patrick Kampamba	WDC Chairperson	Milopa
Nathan Shilimbwene	WDC Chairperson	Chibanga
Richard Nswana	WDC Vice Chair	Chibanga
Albert Mwadala	WDC Secretary	Chibanga
Justine Mulofwa	WDC Vice Secretary	Sokontwe
Luka Chakolwa	WDC Chairperson	Sokontwe
Givers Mambo	WDC Vice Chair	Mukumbo
Leemons Hazini	WDC Chairperson	Mwelushi
Howard Mweetwa	WDC Secretary	Mwelushi
Ackim Katuta	WDC Secretary	Mushingashi

Ebeli Chikwanda
Isaac Siwanzi
Herbet Mooba

WDC Secretary
WDC Treasurer
OOP (SD)

Mpindi
Mushingashi
Officer

OFFICERS

Machuta Bwalya	-	Council Treasurer
Innocent pwele	-	Chief Human Resource Officer
David Simfukwe	-	Chief Human Resource Officer
Kanyamnta Christopher	-	Deputy Council Treasurer
Habwacha Biggie	-	District Planning Officer
Kaleya Chileshe	-	Superintendent
Asan Muchele	-	Internal Audit Assistant
Mombe Kaala	-	Assistant Procurement Officer
Albertina Mwangha	-	Revenue Collector
Mulowa Geoffrey	-	Clerical Officer
Teddy Mayani	-	Committee Clerk

PRAYER

Prior to the commencement of the meeting a prayer was given by Councillor Edward Kapandula .

NOTICE OF MEETING

The notice convening the meeting was read by the Council Secretary in accordance with the Standing Order and the Local Government

OPENING REMARKS

The Deputy Council Chairperson welcomed Councilors and the WDC committee member to the meeting and urged them to deliberate on matters effectively. He also mentioned that the meeting was convened to discuss on the budget and how effective the council would be able to implement the projects that would be submitted from the wards. He further mentioned that the stakeholders were vital in the budgeting process

Thereafter, the Council Treasurer proceeded with the presentation of the 2020 budget and that the 2021 budget.

Every Local Authority is required to prepare its Annual Estimates of Income and Expenditure which is basically a financial plan of how the Council shall operate in a particular financial year. This process requires an input from all the stakeholders of the Local Authority since the council does not operate in isolation.

SOURCES OF REVENUE

LOCAL REVENUE: This is Revenue that is realized from Local taxes and fees and charges that are levied on local people.

Examples of local revenue include the following;

- Rates
- Levies
- License
- Fees and Charge

SOURCES OF REVENUE

NATIONAL SUPPORT;

This includes Grants that the Local Authority receives from the Central Government.

Examples include the following;

Constituency Development Fund (CDF)

Local Government Equalization Fund (LGEF)

Grants in Lieu of Rates

Other Grant

2023 BUDGET PERFORMANCE AS AT 31ST AUGUST, 2023 - INCOME

CODE	DETAILS	BUDGET	SUPPLEMENTARY BUDGET	ADJUSTED BUDGET	ACTUAL	%	VARIANCE
1511	RATES	12,273,518	3,367,253	15,640,771	10,254,432	66	5,386,339
1512	LOCAL TAXES	68,950	-	68,950	33,685	49	35,265
1520	FEES AND CHARGES	4,800,011	-	4,800,011	795,267	17	4,004,744
1530	LICENCES	154,000	-	154,000	123,137	80	30,863
1540	LEVIES	731,671	-	731,671	773,472	106	(41,801)
1550	PERMITS	290,600	-	290,600	298,231	103	(7,631)
1570	OTHER INCOME	45,000	-	45,000	183,822	408	(138,822)
1580	NATIONAL SUPPORT	38,696,232	-	38,696,232	12,661,004	33	26,035,228
3210	DEBTORS	150,000	-	150,000	-	0	150,000
	Grand Totals	57,209,982	3,367,253	60,577,235	25,123,051	41	35,454,184

2023 BUDGET PERFORMANCE AS AT 31ST AUGUST, 2023 – EXPENDITURE

CODE	DETAILS	BUDGET	SUPPLIMENTARY BUDGET	ADJUSTED BUDGET	ACTUAL	%	VARIANCE
151103	Mining/Plant	12,202,072	3,367,253	15,569,325	10,240,636	66	5,328,689
1511	RATES	12,273,518	3,367,253	15,640,771	10,254,432	66	5,386,339
1512	LOCAL TAXES	68,950	-	68,950	33,685	49	35,265
1520	FEES AND CHARGES	4,800,011	-	4,800,011	795,267	17	4,004,744
1530	LICENCES	154,000	-	154,000	123,137	80	30,863

2023 CAPITAL PROJECTS UNDER LOCAL GOVERNMENT EQUALIZATION FUND- INCOME

WARD	PROJECT	BUDGET AMOUNT	AMOUNT SPENT	BALANCE
Kansoka	Construction of Maternity Wing	753,905.90	245,905.97	508,395.93
CBD	Construction of Council Lodge Lodge	1,317,254	382,125.00	935,129.00

2023 CAPITAL PROJECTS UNDER LOCALLY GENERATED FUNDS

CATEGORY	APPROVED BUDGET	SUPPLEMENTARY	ADJUSTED BUDGET	PAYMENTS	BALANCE
Street Lighting	350,000.00	-	350,000.00	-	350,000.00
Water Bowser	1,200,000.00	200,000.00	1,400,000.00	355,000.00	1,045,000.00
Construction of Revenue Checkpoints	50,000.00	100,000.00	150,000.00	-	150,000.00
Road Maintenance	2,375,000.00	900,000.00	3,275,000.00	47,424.00	3,227,576.00
Civic Centre Paving	150,000.00	250,000.00	400,000.00	250,860.00	149,140.00
Construction of 1*3 CRB/Water Reticulation System & Staff House @ Kantende	918,187.50	168,363.00	1,086,550.50	230,065.49	856,485.01
TOTAL	5,043,187.50	1,618,363.00	6,661,550.50	883,349.49	5,778,201.01

SN	COMPONENT	FUNDED AMOUNT 2022	FUNDED AMOUNT 2023	TOTAL FUNDING	EXPENDITURE	BALANCE
1	COMMUNITY PROJECTS	12,855,161.82	2,637,126.25	15,492,288.07	14,753,145.52	739,142.55
2	DISASTER CONTINGENCY	676,587.46		676,587.46	590,877.40	85,710.06
3	EMPOWERMENT GRANTS	1,804,233.24		1,804,233.24	1,889,767.68	(85,534.44)
4	SOFT LOANS	2,706,349.86	3,277,784.83	5,984,134.69	2,633,262.76	3,350,871.93
5	BURSARIES	4,510,583.09	930,000.00	5,440,583.09	5,547,464.00	(106,880.91)
6	ADMINISTRATIVE	1,186,995.55	930,000.00	2,116,995.55	2,226,362.59	(109,367.04)
	TOTAL	23,739,911.02	7,774,911.08	31,514,822.10	27,640,879.95	3,873,942.15

2023 CAPITAL PROJECTS UNDER CONSTITUENCY DEVELOPMENT FUND (CDF) – INCOME

Sn	Project Details	Contractor Name	Budget Amounts	Contract Amount	Payments	Balance
1	CONSTRUCTION OF 1*2 CRB AT CHIFUMPA IN MUKUMBO WARD	MILESTONE AFRICA LTD	550,000.00	537,000.00	355,019.83	181,980.17
2	CONSTRUCTION OF SEMI DETACHED STAFF HOUSE AT KANKOMO	EDDIE TRONIX	455,000.00	446,064.00	423,760.80	22,303.20
3	CONSTRUCTION OF 1*3 CRB WITH ELECTRICAL WORKS AT NKANA PRIMARY SCH	E&B TECHNOLOGIES LTD	1,000,000.00	988,404.70	938,984.47	49,420.23
4	CONSTRUCTION OF MATENITY WING WITH RUNNING WATER	JOZANGA INVESTMENT LTD	650000	622726.58	306506.2	316220.38
5	CONSTRUCTION OF 1*2 CRB AT KASALIYA PRIMARY SCH	FILAALUKA INVESTMENT LTD	550000	544700.98	519290.39	25410.59
6	CONSTRUCTION OF 1*2 CRB AT KANKOMO PRIMARY SCH	CM DREAM WORKS	500000	499595	468855.52	30739.48

7	CONSTRUCTION OF STAFF HOUSE AT KASHININKISHA HEALTH POST	CM DREAM WORKS	670000	665048.15	624770.68	40277.47
8	Construction of 1x3 CRB, Semi Detached house, VIP Toilets & Water reticulation		1656991.61	1229808.67	427182.94	
	CONSTRUCTION OF WATER BORNE ABLUTION BLOCK & WATER RETICULATION	KENDIES CONTRACTORS LTD		540195.89		352152.11
	CONSTRUCTION OF 1*3 CRB AT MIBILA	EL MECH		689612.78		352716.93
9	CONSTRUCTION OF MATERNITY WING AT CHANTETE HEALTH POST	VAALDRIFT INVESTMENT LIMITED	468846.21	458914.66	9931.55	435968.93
10	CONSTRUCTION OF SEMI DETACHED HOUSE AT MUKUTUMA	LWAMBESHI INVESTMENT LTD	557846.21	540405	17441.21	392815.11
11	Construction of Staff house, Toilets and water reticulation @ Fumbwe health post		1530000	1528707.5		
	SUPPLY & INSTALLATION OF TWO SOLA PUMPS COMMUNITY PROJECT LEDGER	FRES ELECTRIC		183496	183496	0

	SITTING & DRILLING COMMERCIAL BOREHOLE, SUPPLY & INSTALLATION OF 1000LTRS WATER TANK	BIG ZACKS INVESTMENT LTD		254733	254733	0
	CONSTRUCTION OF SEMI DETACHED STAFF HOUSE	KARIBU TRADING LTD		495346.98	460961.92	34385.06
	CONSTRUCTION OF CHINEMU HEALTH POST & LATRINES	PAULET CONSTRUCTION LTD		595131.52	565374.94	29756.58
12	Drilling of 12 Boreholes in Chibanga Ward		816000	786266.78		
	DRILLING OF BOREHOLES - CHIBANGA WARD	JOZANGA INV LTD		407000	407000	0
	DRILLING OF 6 BOREHOLES	MANO CONSTRUCTION CONTSTROCTORS LTD		379266.78	379266.78	0
13	CONSTRUCTION MUSHINGASHI ABLUTION BLOCK, SUPPLY & INSTALLATION OF 1000LTS WATER TANK	JUCITECH ZAMBIA LIMITED	580000	416429.47	348891.26	67538.21
14	BOREHOLE SITTING DRILLING AND INSTALLATION OF TEN (10)AFRIDEV PUMPS IN LUABUFUBU	LUSITU DRILLING AND EXPLORATIONS LIMITED	680000	598000	149500	448500
15	Extension and Refurbishment of Out Patients	BETMOS VENTURES LIMITED	650000	649020.97	159570.87	489450.1

	department @ Fungulwe Rural Health Centre in Mpindi					
16	CONSTRUCTIO N OF HEALTHPOST, SEMI DETACHED HOUSE AT MILULU KATEMBULA	YAMIJ INVESTMENTS LIMITED	730000	726431.75	272049.74	454382.01
17	CONSTRUCTIO N OF SEMI DETACHED HOUSE AT MIBILA - MILOPA	MIKLINE ZAMBIA LIMITED	427182.94	426980.09	0	426980.09
18	COMPLETION OF WATER RETICULATION IN NKANA IN SOKONTWE WARD	MULINA INVESTMENT LIMITED	383846.21	376300	307220	69080
	TOTAL		12855713.18	15585587.25	7579808.1	4220076.65

CODE	2023 BUDGET	PROPOSED ESTIMATES- 2024	Variance	%	Comments
OWNERS RATES	15,640,772	15,945,512	304,740	1.95	
LOCAL TAXES	68,950	68,950	-	-	
FEES AND CHARGES	4,800,011	1,695,782	(3,104,229)	(64.67)	
LICENCES	154,000	156,900	2,900	1.88	
LEVIES	731,671	392,000	(339,671)	(46.42)	
PERMITS	290,600	321,180	30,580	10.52	
OTHER INCOMES	45,000	45,000	-	-	
LOCALLY GENERATED INCOME	21,731,004	18,625,324	(3,105,680)	(14.29)	
CDF	28,300,000	28,313,902	13,902	0.05	
Grant in live of rates			-		
Equalisation Grant	10,396,232	10,396,232	-	-	
Other grants			-		
	38,696,232	38,710,134	13,902	0.04	

Other Debtors	150,000	-		-	
TOTAL INCOME	60,577,236	57,335,458	(3,091,777.51)	105.65	

CHALLENGES FACED DURING THE YEAR 2023

- Lack of revenue mobilization vehicle
- Lack of willingness from small mine owners to get titles so that they start paying Rates as a result the Council is losing out
- Vastness of the district hence incurring huge administrative expenses when collecting revenue.
- Poor Road network which is impassable during the rainy season
- Lack of equipment (bulldozer) which can be used in opening roads hence encouraging plot owners to start developing their plots which will lead to an increase in the value consequently increasing revenue base in terms of property rates.
- There are no shelters and toilets in Mukutuma and depo check point which makes it difficult for revenue collectors to work.

CLOSING REMARKS

The Council treasurer thanked everyone for attending the meeting and further paid accolade to members of the committee for their overwhelming support rendered to management in the year 2023 He encouraged members of the committee to exert more efforts in ensuring that the projects in the wards are submitted to the council for inclusion in the 2024 budget and to ensure that all projects were implemented in their wards.

Original copy of the minutes of the Stakeholders Meeting held on 28TH September 2023.

Signed this.....29.....Day.....SEPTEMBER.....2023

